



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

William C. Balek, Treasurer
International Sanitary Supply Association
Political Action Committee (ISSA CLEAN PAC)
7373 North Lincoln Avenue
Lincolnwood, IL 60646

MAR 26 2003

Identification Number: C00210112

Reference: 30 Day Post-General (10/1/02-11/25/02) and Year End (11/26/02-12/31/02)
Reports

Dear Mr. Balek:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-In order for your report to be considered complete, a Detailed Summary Page must be filed. 2 U.S.C. §434(b)

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designation and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Maureen Benitz
Campaign Finance Analyst
Reports Analysis Division